



# GURU NANAK PUBLIC SCHOOL

MODEL TOWN EXT, LUDHIANA, PINCODE-141001

AFFILIATED TO CISCE,  
NEW DELHI (VIDE NO: PU159)



**Ref. No.: GNPSMT/CIRC/25-26/044**

**Date: September 20, 2025**

## **IMPORTANT INFORMATION REGARDING ADMISSION TO NURSERY, LKG & UKG (Session 2026 – 27)**

**Availability of Forms:** Registration Forms for classes NURSERY, LKG and UKG will be available **w.e.f. September 25, 2025 (Thursday)** for the **Session 2026-27** on our website i.e. [www.gnpsludhiana.in](http://www.gnpsludhiana.in) and at the school front office.

### **Age Criteria (As on March 31, 2026) as per National Education Policy 2020**

NURSERY	3 to 4 Years	:	Born between 1st April 2022 – 31st March 2023
L.K.G.	4 to 5 Years	:	Born between 1st April 2021 – 31st March 2022
U.K.G.	5 to 6 Years	:	Born between 1st April 2020 – 31st March 2021

**NAME AND OTHER PARTICULARS:** Fill in the particulars of the child (i.e. Name, Parents' Name, Date of Birth) correctly. The Date of Birth filled in the form must match with the one written in the D.O.B Certificate. All names should be spelt correctly in capital letters only.

**SELECTION:** The Management of the School reserves all rights of admission or rejection and is not bound to give reasons for admission or rejection of any particular candidate. The selection procedure is designed by the Committee and the selection of the candidate is finalised by the Management.

**REJECTION OF FORMS:** Incomplete registration forms and forms providing incorrect information will automatically stand rejected. Wards of such cases will be informed that only the Management can at their sole discretion allow such cases to be considered. If Management permits, then the wards would have to re-register and their new form will be accepted on the last day of submission.

**CAUTION: THE SCHOOL DOES NOT ACCEPT ANY DONATION FOR ADMISSION. PARENTS SHOULD BE AWARE OF THIRD PARTIES COLLECTING MONEY ON BEHALF OF THE SCHOOL AND MAKING FALSE CLAIMS OF PROCURING ADMISSION. IF THE PARENTS ENTER INTO ANY TRANSACTION WITH SUCH PARTIES, THEY WILL BE DOING SO AT THEIR OWN RISK AND THE SCHOOL SHALL NOT BE RESPONSIBLE FOR IT.**

**REGISTRATION NUMBER:** After the payment, a Registration Number will be generated. If the documents are uploaded on the website during the process of registration, then there is NO need to submit the hard copies. If the documents are not uploaded, kindly submit same at the School Front Office during school hours.





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**INTERACTION:** Date and Time slot for the informal interaction will be given after the submission of documents. The presence of the registered child along with her/his parents is mandatory on the Date and Time Slot for interaction. Bring all the original documents for verification at the time of interaction. The original documents will be returned on the same day after verification.

## **Please read the instructions carefully before filling the form**

- Please fill your correct **Email ID** and **Phone No.** in the Registration form as all correspondence from the school will be done at that e-mail id & phone no. only.
- **Registration number** will be intimated to you via SMS and an e-mail regarding the documents required. Please check your e-mail spam box if you do not receive any mail from school after registration.
- **Registration Fee:** After the registration of the form, you will be redirected to Payment Gateway where you would pay an amount of Rs. 750 as Registration Fee.
- **Mode of Payment:** Debit Card / Credit Card / Net Banking / UPI
- A hard copy of the **Registration form** along with attested copies of the documents mentioned will have to be submitted at the School Front Office at GNPS, Model Town Extension during school hours. The latest photograph (taken not more than a month before the date of application) of the applicant child must be attached.

### **Checklist--Documents to be submitted: -**

1. A hard copy of the registration form with the latest passport size photographs of the parents along with their child.
2. A self-attested photocopy of the Birth certificate along with the original one for verification.
3. Proof of residence: Submit a Photostat copy of any one of the following  
Passport / Voter ID Card / Landline Telephone Bill / Electricity Bill / Aadhar Card / Rent Deed (If staying on Rent)
4. Proof of highest educational qualification of the parents.
5. Aadhaar card of the parents.
6. Enclose authenticated documents for a child with special needs and any other health ailment.
7. In case of an adopted child, a copy of the adoption deed will have to be provided.
8. In case of an orphan, copy of death certificates of the parents will have to be provided.
9. In case of Sibling, the copy of fee bill issued by the school office for the latest month of academic session 2025-26.
10. In case of Alumni, a copy of the passing certificate of X / XII to be attached.
11. In case of a single parent, the following documents will have to be furnished:
  - Divorcee: Divorce Decree
  - Separated: Legal Separation Document
  - Widow / Widower: Death Certificate of the spouse

**The above legal documents must clearly mention the name of the custodian of the child.**



principal.gnpsmt@gmail.com



0161-4673332



www.gnpsludhiana.in



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**School Prospectus along with the registration form will be available at the  
School Front Office w.e.f. September 25, 2025 (Thursday).**

**For further enquiry / information please send a WhatsApp message at  
+91 62834 83635 or call at 0161-4673332 during school hours or  
email: [principal.gnpsmt@gmail.com](mailto:principal.gnpsmt@gmail.com)**

**Mrs. Darspreet Kaur  
Principal**



[principal.gnpsmt@gmail.com](mailto:principal.gnpsmt@gmail.com)



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[www.gnpsludhiana.in](http://www.gnpsludhiana.in)